



Criteria for the Assessment and Accreditation Procedures of Study Programs at Foreign Higher Education Institutions

The following criteria have been implemented by AHPGS for the accreditation of study programs at foreign higher education institutions. They are based on the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG) established by the European Association for Quality Assurance in Higher Education (ENQA), and have been developed in line with the standards of quality assurance in the higher education sector of the Federal Republic of Germany.

1. Aims and Implementation

- The study program pursues **specific qualification objectives**. These objectives cover professional and extraprofessional or interdisciplinary aspects, and refer in particular to the domain of academic competences, competences necessary for a qualified employment, skills of social commitment and those of personal development.
- The University has an **overall strategy**, and the study program's qualification objectives have been developed in accordance with it.
- The **national legal requirements** regarding the study program's establishment have been observed.
- The scope and form of program-related **cooperation agreements** are recorded, including those with national and international entities, higher education institutions, companies and other organizations.

2. Program Structure

- The study program aims to provide students with **specialized and interdisciplinary knowledge**, as well as professional, methodological and general competence.
- The study program has a **modular structure** linked to the European Credit Transfer System (ECTS), as well as a course-related examination system. Descriptions of the modules are available to students and contain all information required by the ECTS User's Guide, particularly regarding learning content and outcomes, didactic methods, workload and prerequisites for credit allocation.
- The combination and succession of study program modules are **consistent with the program's qualification objectives**.
- Students are guaranteed **adequate support and guidance** for the organization and completion of their coursework, as well as for the learning process in general.
- Internships, if integrated into the study program, are arranged in such a way that allows for the **acquisition of ECTS credits**.
- Mobility gaps (exchanges), if offered in the study program, are **integrated into the curricula**.

- Study programs with special profiles (e.g. dual, part-time, occupational, distance learning) take **appropriate measures** (e.g. access to an online distance learning platform) to offer their students a reasonable and proportional education.

3. Admission and Feasibility

- Admission requirements and student selection procedures are **specified and correspond** to the standards of the study program.
- The feasibility of the study program is **guaranteed**, as is an appropriate amount of student workload.
- The University provides **sufficient and appropriate student support services**, as well as specialized and general consultations.
- In general, the **organization of the education process** ensures the successful implementation of the study program.

4. Examination System and Transparency

- Examinations are used to **ascertain whether the envisaged qualification objectives have been attained** by students. They are focused on students' knowledge and competences. Examination requirements regarding student performance are regulated and published. The frequency and organization of examinations are appropriate and proportionate.
- Students with **disabilities and chronic illnesses** benefit from compensative measures regarding time limits and formal requirements of the study process, as well as all performance records in the course of study.
- Information **specifically for students with disabilities** concerning the study program, education process, admission requirements, and aforementioned compensative measures are documented and published.

5. Teaching Staff and Material Equipment

- **Professionalism and sufficient human resources** are guaranteed in the study program and ensure its successful implementation. Qualifications of teaching personnel correspond to the level and requirements of the study program. Recruitment and appointment of teaching staff is appropriate. Interdisciplinary links to other study programs are taken into consideration.
- Measures for the **professional and personal development of the teaching personnel** are provided by the University.
- **Qualitative and quantitative sufficiency of the equipment and spaces** necessary for the successful implementation the study program are guaranteed.

6. Quality Assurance

- The University has **developed and documented a concept of quality assurance** in its education process, teaching and research, which serves as a basis for the quality-oriented development and implementation of the study program.
- The results of internal quality assurance management are **applied for the continuous development of the study program**. In doing so, the University takes into close consideration the quality evaluation results as

well as the analyses of student workload, academic accomplishments and alumni feedback.

7. Gender Equality and Equal Opportunity

- The University has **transparently implemented provisions for the promotion of gender equality and equal opportunity** for students with particular living circumstances.

Resolution of the AHPGS Accreditation Commission of 30.09.2014 in the version of 21.07.2015, most recently translated on 17.03.2017.